

**MINUTES OF THE PCC MEETING HELD ON THURSDAY 13TH OCTOBER 2011,
IN THE UPPER ROOM, DEDDINGTON ARMS, DEDDINGTON**

Present: Rev Dr Dan Inman (Chairman), Rev Dr Hugh White, Olivia Fenion, Iain Gillespie, Judy Ward, Jean Welford, Pat Brittain, Rosemary Wilson, David Rogers, John Osborough, Les Chappell, Lilian Curnow and Anita Deane (Secretary). Also present for sections 1 - 4 was Steve Munday from SMC Solar Power.

Start time: 7.31 p.m.

1 Prayers: The Vicar's prayers included a request for the Holy Spirit's guidance with the agenda.

2 Apologies: These were received from George Fenemore, Kristin Thompson and Jenny Ward. The Vicar suggested that Dan Inman chaired the meeting, if the PCC agreed, in order to give him experience of that aspect. This was unanimously agreed upon.

3 Co-option of Roger Callow: Dan said that Roger wished to be co-opted to the PCC; he would be replacing Annette Murphy following her resignation. This co-option was proposed by David Rogers and seconded by John Osborough.

4 Solar panels: Steve Munday from SMC Solar Power gave a presentation about photovoltaic panels and how they could be installed on Deddington Church's roof, without being visible from the ground. Steve answered fully all questions raised and assured the PCC that the panels would "not damage the roof in any way". After Steve left the meeting a full discussion took place about the 3 other quotes received (a summary of all the quotes is on file, as well as the full quote from Steve). The question was asked whether it would be a good idea to have photovoltaic cells on the roof. Rosemary Wilson proposed it, David Rogers seconded and it was unanimously agreed upon. The Buildings Committee will be accountable for the processes in this project and an architect would be contacted next. Discussion took place about how it would be funded. **Action: Buildings Committee.**

5 Treasurer's report: Iain Gillespie gave information on the accounts, a copy of which is on file. Iain said that the Church is within budget for the year. Rosemary Wilson advised that the parish share will go up 1.5%, according to Deanery Synod.

6 Screen: David Rogers advised that he now has 4 quotes and the sound system would need minor modifications to accommodate the screen. The PCC were asked if they are in favour of the screen before the idea is taken to the Forum and a full discussion took place about its potential uses, practical issues and funding. Judy Ward proposed, John Osborough seconded, and the PCC were unanimous in favour of proceeding. **Action: The Vicar and Secretary.**

7 Safeguard policies: Iain Gillespie presented the document, it was approved and signed.

8 Hempton Church: Les Chappell advised that Hempton Church wishes to make changes to its heating system and it was agreed that Les would consult the architect. Les confirmed that the Friends of Hempton Church would be paying for it. Les advised that lead had been stolen from the roof again. Discussion took place about changing the materials used and Les was advised to consult the D.A.C. Les said that the Church wished to dispose of pews and it was confirmed that he would need to apply for a Faculty. The question was raised whether the PCC supported Hempton in these 2 respects. Such support was proposed by David Rogers, seconded by Roger Callow and unanimously approved. **Actions: Les Chappell/The Secretary.**

9 Minutes of September PCC meeting: Dan Inman signed and dated them.

10 Matters arising: Rosemary Wilson said that for point 4 she had received a quote for new flooring in the toilet and kitchen. It was agreed that 2 more quotes would be required. Jane Green was confirmed as being Sarah Green's line manager, in point 5 and The Vicar confirmed that he had not received Sarah's signed contract, or seen her new job description. It was confirmed that an amount equal to Donald Anderson's waived examiner's fee (point 6) would be given to Deddington Festival before Christmas. Point 7 was re-discussed concerning hire charges for the Living Rooms for any type of event and it was agreed that £15 should be charged for the day, not an hourly rate and free use be given of the kitchen. The Secretary was asked to advise the Benefice Secretary of this change. There remained the possibility of the fee being waived completely for charity events, if they are poor-performing ones. For point 9 it was noted that people had been very generous with their donations towards the harvest lunch and the excess, after expenses, went to the charity of the month. In the same point it was noted that the

Hempton Church carol concert will take place at 6.30 p.m. on Friday 23rd December. For point number 10 Iain Gillespie said that he would be contacting Ecclesiastical Insurance about whether there will be a cap on future insurance payouts for copper and lead theft. The Forum was mentioned, from point number 12 and The Secretary advised that 3 areas had already been noted for discussion. It is also planned to discuss the Friends of Deddington Church, in the setting-up of which organisation Lesley Milroy has offered to play a major role. Concerning the same point in the minutes The Vicar noted that advice had been received from the Registrar, John Rees, not to display approved minutes, but despite this advice he felt it was proper to proceed with publication as previously agreed. This was re-agreed by the PCC, it being understood that sensitive matters (e.g. salaries) ought not to be published. Rosemary Wilson (point 14.1) agreed to locate the Church Times supplement on the Anglican Covenant, which is being passed round for reading by members of the PCC. For point 14.2 it was advised that Elsa Williams will lock up the Church on Sundays and Jean Welford offered at the meeting to lock up on a temporary basis on a Saturday. **Actions: Rosemary Wilson/The Vicar/The Secretary/Jean Welford.**

11 Any Other Business:

11.1: Lilian Curnow wanted it noted that the Churchyard is looking "absolutely fantastic", that it is tidy and the grass is "beautifully cut". Lilian said "thank you very much".

11.2: It was agreed that the Deanery Synod Report should be a permanent item on future PCC agendas. Rosemary Wilson said that Tony Baldry was the main speaker at the meeting on 15th September 2011. Tony has taken on the role of an unpaid Church Commissioner. The Vicar spoke at the meeting about the recent pilgrimage. It was noted that the Chalice Assistant training arranged by the Deanery would be on the same day as the Winter Fair. There will be a 'bring and share meal' at the 150th meeting of the Deanery Synod, the date which has yet to be decided upon. Dan Inman suggested that future Reports should be summarised and circulated before the PCC meeting. **Action: The Secretary/Deanery Synod Representatives.**

11.3: The raffle tickets for the Winter Fair and Fire Walk will be available for sale before the events and it was noted that a return would need to be made to Cherwell District Council **Action: Jean Welford/The Treasurer.**

11.4: A suggestion had been made that a collection should be taken for the Church during the School's Harvest Festival service. Two members of the PCC had strong reservations about this idea and no one felt it should become an agenda item for next time.

11.5: As below – the next meeting date was moved. **Action: The Secretary.**

12 Closing prayer: The meeting closed at 9.40 p.m., with the saying of the Grace.

Dates and venue of future PCC meeting: **N.B:** The Wednesday 30th November meeting has been moved to **Thursday 1st December** at 7.30 p.m., the Board Room, in the Deddington Arms, Deddington.