

**MINUTES OF THE PCC MEETING HELD ON THURSDAY 1st SEPTEMBER 2011, IN THE LIVING ROOM,
ST PETER AND ST PAUL CHURCH, DEDDINGTON**

Present: Rev Dr Hugh White (Chairman), Rev Dr Dan Inman, Olivia Fenion, Iain Gillespie, Judy Ward, Jean Welford, Pat Brittain, Kristin Thompson, Rosemary Wilson, David Rogers, John Osborough, Jenny Ward, Les Chappell and Anita Deane (Secretary).

Start time: 7.31 p.m.

1 Prayers: The Vicar's prayers included a request for the Holy Spirit's guidance with the agenda.

2 Apologies: These were received from George Fenemore, Lilian Curnow and Annette Murphy.

3 Arts Committee Report: It was unanimously agreed that a Church Arts Group should exist to superintend the Church's provision of concerts, etc. .The group had taken forward plans for the launch concert of the grand piano on 15th October.

4 Toilets: A letter had been received from a member of the congregation, concerning various issues in the toilets. This was fully discussed and it was noted that those who clean the toilets do a very good job, particularly as they are used so much. It was unanimously agreed to introduce free standing toilet roll holders in the Ladies toilets, as it is difficult to fix anything to the stud walls, and to continue with towels for ecological, cost and tidiness reasons. It was agreed that the lino is "not nice", but the costs of replacing it would need to be investigated. A different issue was raised in the meeting about the peeling paint, which is caused by a design fault causing the walls to weep. This could be resolved by stripping the walls back to the stone, or by dry lining them. Action: Rosemary Wilson.

5 Youth Worker contract: It was agreed that The Secretary could contact Jen Childs, for human resources advice concerning the contract extension for the Youth Worker. Sarah Green has indicated that she would like Jane Green to be her line manager and The Vicar agreed to contact Jane, to ascertain whether she is happy to perform this role. Actions: The Secretary & The Vicar.

6 Donation to Deddington Festival: It was unanimously agreed to do the same as last year when Donald Anderson's waived fee, for his role as Church Auditor, was given to the Festival and the Festival were charged for using the Church as a venue and the piano. Action: The Treasurer.

7 Hire charges for charity fundraising events: The Vicar raised this issue generally, but it had been brought to the fore by the Help For Heroes fundraising event on 5th November 2011. The charity intend to use the Living Room and kitchen. It was noted that the Church was itself a charity and heating would be required at the event. The concern was that any decision in relation to this event could set a precedent for other charity events. It was unanimously agreed to charge the charity up front the normal hire charges, but to be flexible if the event is not successful. It was agreed that The Secretary would advise The Benefice Secretary of this decision. Action: The Secretary.

8 Antiques event: There was unanimous agreement to the terms of the fundraising event, as outlined in the e-mail received, a copy of which is on file.

9 Special services: It was unanimously agreed that a donation bowl should be put out for contributions towards the harvest festival meal on 25th September and any deficit should be covered by the PCC. The Boys Brigade funds will be paying for the afternoon tea after the 2nd October service, which the Bishop will be attending, to celebrate the Brigade's 10th anniversary and the dedication of the floors, which Alcocks has also been invited to. As there will be a confirmation service also on 2nd October, in Barford St Michael at 5.30 p.m. the evensong will be cancelled in Deddington that evening. The Vicar proposed moving the All Souls and All Saints service to 6th November, so that a Eucharist could take place instead (this has since returned to the original date of 30th October). The Solemn Requiem would then be in the evening. The Advent Sunday service on Nov 27th will be the new Fourth Sunday service. The Choros concert will be on 4th December, as well as the Christingle service in Barford. Discussion took place about the arrangements for the visiting Youth Choir from Sweden, who would be arriving the following weekend. It would be preferred for them to perform, to the School, on the Friday and The Vicar agreed to consult with the School about this. He also agreed to talk to the Swedes about streaming their performances, from a child protection point of view. It was agreed that the Youth Choir would perform at one of the Sunday services. A Carol Service will take place at Hempton, at a time to be confirmed, on Friday 23rd December. The Deddington Carol Service will take place at 6.30 p.m. on 18th December. Actions: The Vicar.

10 Treasurer's report: A copy of the report is on file. Iain Gillespie said that reserves might not need to be run down to the full amount budgeted for in the light of anticipated Youth Worker costs. It was clarified that any surplus donations (for a financial year) towards the Youth Worker costs could be carried over to future years. If the role stops in the future, Iain said the donors would need to be asked if the monies can be transferred to a general fund. Iain advised that the insurance company is now stipulating the use of "smart water" to protect copper and lead on the churches. Iain said that he would need to check with the insurance company whether there would be a 'cap' on payouts, in the event of a claim. Discussion took place about using an alarm to protect the lead. Dan Inman said that he would contact Garsington Church about their alarm system. Actions: Iain Gillespie and Dan Inman.

11 Minutes of July PCC meeting: These were signed as an accurate record of the meeting.

12 Matters arising: For point 16.5 it was noted that the Deddington Church Winter Fair will now be on 12th November, between 11 a.m. and 2 p.m. On the same day (point 16.7) the Fire Walking would take place at 8 p.m., with a 6 p.m. briefing for those who are doing the Fire Walk. For agenda item number 3 it was noted a quote had been received for a screen, costing £10,312 including V.A.T. Quotes will be obtained from 2 other firms. It was agreed to present the findings to the Forum. Discussion took place about potentially using the Church as a cinema. With regard to point number 6, the Fourth Sunday proposal is being prepared by Sarah Green. The Vicar agreed to publicise the Forum on 20th October. The Secretary confirmed that the 13th October and 30th November PCC meetings would take place in the Board Room, in the Deddington Arms. For point 13 it was noted that 2 geo cache visits had occurred and "nice comments" had been posted about Deddington Church. The Secretary advised that for point 16.3 it had not been appropriate to display the approved minutes on the Churches' notice boards, but it was agreed that it would be the aim to display them in future. The Secretary was asked to investigate whether it is a requirement to display approved minutes on the notice board. With regard to 16.6 the potential changes to the Saturday morning prayer group is still to be considered by members of the prayer group. Actions: David Rogers, The Secretary, Sarah Green and The Vicar.

13 July standing Committee minutes: It was agreed to sign these at a meeting after the PCC meeting and it was noted that the year from which the salary increases would take effect should read 2011. Action: Standing Committee.

14 Any Other Business:

14.1: It was agreed to pass round the newspaper article on the Anglican Covenant and for this subject to be discussed at a later date as Deanery Synod is seeking PCCs' views on the subject. Action: Rosemary Wilson.

14.2: The Secretary advised that she had received a call from Annette Murphy not long before the meeting. Annette had said she needs to resign from the PCC, Deanery Synod and Diocesan Synod with immediate effect, for personal reasons. She also needs to stop being a church key holder at the weekend, but is happy to continue to putting the rubbish bins out on collection day and doing her cleaning duties. It was agreed that Dan Inman would contact Annette concerning her keys and The Vicar would contact the person who had previously expressed an interest in joining the PCC, from a co-option point of view. Actions: Dan Inman and The Vicar.

14.3: Iain Gillespie advised that he would not be able to do the event stewarding on two occasions in the near future. The Vicar wanted it noted that Iain could do with some assistance generally in this area. David Rogers said that he might be able to help.

14.4: It was noted that The Vicar currently has to do any church registers searches and they are time consuming. The records are partially digitised and in due course it is hoped that in due course, all extant register records would be available in this form.

14.5: The question was asked about the issues which had previously stalled the solar panels investigations and it was agreed that it had been weight and cost issues. A proposal was made that local residents could pay a share of the costs and in return receive a share of the profits. David Rogers agreed to investigate quotes for the systems and the cost of a feasibility study. Action: David Rogers.

14.6: The Vicar asked us to consider what we would like to do for Advent, such as a course or Bible study.

15 Closing prayer: The meeting closed at 9.22 p.m., with the saying of the Grace.

Dates and venue of future PCC meetings: **Thursday 13th October and Wednesday 30th November** at 7.30 p.m., the Board Room, in the Deddington Arms, Deddington.

The Forum: **Thursday 20th October**, in St Peter and St Paul Church, Deddington, at 7.30 p.m.